

1. Lead Conversion – standard lead fields are automatically converted to **accounts**, **contact**, and **opportunity** fields.

2. Dashboards **cannot** be created by using Standard Reports as Source Reports.

3. Which of the following is **NOT** a Standard Salesforce.com Functionality?

A) **Email to Lead**

B) Email to Case

C) Web to Lead

D) Web to case

4. Mandatory field while creating a User Record:

Last Name

**Alias**

Email

Username

**Community Nickname**

User License

**Profile**

Email Encoding

**Time Zone**

Locale

Language

Receive Approval Request Emails

**Role** is not a mandatory field

**Username make a user record Unique!**

5. A user successfully login's at 3:00 PM, What happens at 3:31 PM, if the **Login hours** for the user's Profile are set from 7:30 AM to 3:30 PM?  
  
User is logged out once he tries to do any **DML (Data Manipulation) Operation** i.e. **Save, Edit** etc.
6. Impact on the User of the **Organization level Locale Changes** – **no** impact as he keeps using his **own** default Locale
7. **API's** are not available for use in SF **Professional** Edition
8. Which **Feature** is **not** available in SF.com?
  - A. Profile based Login Hours
  - B. Profile based Login IP Ranges
  - C. **Organization based Login Hours**
  - D. Organization based Login IP ranges
9. Which of the following is the **best** way to make the **Field Mandatory** for **everyone**? – **Field Level Security**
10. **Standard SF Applications** – Sales, Call Center, Community, Marketing, **not Service**
11. **Picklist Field** **cannot** be used as an **External ID**
12. **Multi Select Picklist** **cannot** be on the **controlling side** of the **dependent Picklist**
  - A dependent Picklist is a custom or multi select Picklist for which the valid values depend on the value of another field called the controlling field. Controlling field can be any Picklist or checkbox field on the same record.

13. **Validation** rules **do not** get enforced on the **Lead Conversion**
14. On Lead Conversion, the **Close Date** of the newly created opportunity is **automatically** set to **last day of current quarter**
15. An **administrator** **cannot** change the profile settings of the **Standard Solution Manager profile**; only **developer** can make the change.
16. **Queues** help manage **leads, cases, service contracts,** and **customer objects**. Queues **cannot** be created on **Account**.
17. **Valid** business process – **Sales, Lead, Support, Solution.** **Marketing Process** is **not** a valid business process.

**Account does not support the Business Process!**

**Contact does not need Business Process!**

18. **Master-Detail (1:n)** – a parent-child relationship in which the master object controls certain behaviors of the detail object:
  - When a record of the **master** object is **deleted**, its related **detail** records are also deleted.
  - The Owner field on the detail object is not available and is automatically set to the owner of its associated master record. Custom objects on the detail side of a master-detail relationship cannot have sharing rules, manual sharing, or queues, as these require the Owner field.
  - The detail record inherits the sharing and security settings of its master record.
  - The master-detail relationship field is **required** on the page layout of the detail record.
  - By default, records can't be reparented in master-detail relationships. Administrators can, however, allow child records in master-detail relationships on custom objects to be reparented to different parent records by selecting the

- Allow reparenting option in the master-detail relationship definition.
- **Don't** exceed **10,000** **child** records for a master-detail relationship

Two master-detail relationships on the junction object can't have the same master object (can't create many-to-many **self-relationship**)

**Lookup (1:n)**: links two object together, but has **no** effect on deletion or security. When define a lookup relationship, data from one object can appear as a custom related list on page layouts for the other object.

**Many to many (n:n)**: use master-detail relationships to model many-to-many relationships

The significance of Primary Master-detail Relationship in a junction object:

- A. Look and Feel is inherited from Primary Master Object
- B. Record Ownership is inherited from Primary Master Object
- C. No such Significance
- D. **Both A & B**

19. **User records** can **not** be **permanently deleted** from the Salesforce.com

20. **Import Wizard**:

Personal: Contacts, Accounts

Organization-wide: Accounts, Contacts, Person Accounts, Leads, Solutions, Custom Objects

**No opportunity!**

**User record cannot be imported via Import Wizard**

21. Salesforce.com record **IDs** are identical in **Production** and **Full Copy Sandbox**

22. **Roll-up Summary Fields**: **count**, **sum**, **max**, **min** **No Average!**

Create Roll-up Summary field on:

- Object on master side of a master-detail relationship
- Opportunity products
- Accounts related opportunities
- Campaign member status/ custom fields

Type: number, currency and percent for SUM; number, currency, percent, date, date/time for MIN & MAX

Long text area, multi-select Picklist, description, system fields, cross-object formula fields, lookup fields, & auto number fields are **not** available for roll-up summary fields

Roll-up fields **can** trigger workflow rules and field validations.

23. **20 fields** can be enabled for tracking on a **custom Object**.

24. Part of **Profile**:

- Assigned App
- Tab settings
- **Record type**
- **Page layout**
- Object permission
- Field permission (**Field level security**)
- User permissions (**User License**)
- Apex class access
- **Visualforce** page access
- Service provider access
- Desktop client access
- **Login hours**
- **Login IP ranges**

**No Roles!**

25. **5 Custom Summary Formula Fields** are allowed on a single **Report**

26. Which of the following is **not** an available **function** in the **Formula Fields**?

- A. Hyperlink
- B. Substitute
- C. RPad
- D. **Vlookup** ( - only works in Validation)

27. **4 Report Format:**

- **Tabular:** similar to spreadsheet, with a single grand total
- **Summary:** group **rows** of data, view subtotals, and create charts
- **Matrix:** group **rows** and **columns** of data, source of dashboard
- **Joined:** multiple **blocks** of report, each block is a **sub-report**

**Custom Report Types:** defines the set of records and fields available to a report based on the **relationships** between a **primary object** and its related **objects**. Reports display **only** records that meet the criteria defined in the report type. **Adm** can create custom report types.

**Analytic snapshot:** reports data similar to historical records, only **Tabular** or **Summary** report formula. Schedule when to run the report

**Conditional Highlighting:** highlight field values on **summary** or **matrix** reports based on ranges and colors you specify. Contain **at least one** summary field or custom summary formula.

- Only applies to the **first** summary field column in the table
- **3 ranges** can be defined in the case of a Conditional Highlighting.

To email a report to other users, the report must be in a **public folder** with access **granted** to the other users.

If a report is run which returns 20,000 records, first **2000 records** are displayed in the **UI**.

28. **Running user** of **Dashboard:** each dashboard has a running user, whose **security settings** determine which data to display in a dashboard. **If it is a specific user**, all dashboard viewers see data **based on** the security settings of that user.

Dashboards in **Group Edition organizations** are **read-only**.

- **Running user concept** allows users to view data which normally they **cannot** view.

29. SF **Editions** and **Limits:**

- Max # of Tasks: 75 in Professional, Enterprise, Unlimited, Developer
- Active Lookup Filters: 5/object all editions

- Attachments: 5 MB file, 2 GB for all except Personal
- Categories: 100 in Enterprise, Unlimited, Developer
- Category Groups: 5 total, 3 active in Enterprise, Unlimited, Developer
- Certificates: 50 in Enterprise, Unlimited, Developer
- **Custom Apps**: N/A in Personal, 1 in Contact Manager & Group Edition, 5 in Professional, 10 in Enterprise & Developer, Unlimited in Unlimited
- **Custom Fields**: 5/object in Personal, 25/ in Contact Manager, 100/ in Group & Professional, 500/ in Enterprise & Developer, 800/ in Unlimited
- Custom Label: 5,000 in Professional, Enterprise, Unlimited, Developer
- **Custom Object**: 5 in Personal, 50 in CM & Group, 200 in Professional, 400 in Developer, 2,000 in Unlimited
- **Max # of Standard/Custom Fields history**: 20 for all except Personal
- **Formulas per report**: 5 in all editions
- Activities: 20 in Professional, 100 in Enterprise, Developer, Unlimited
- **Relationship Field**: 25/obj in all editions except Personal
- **Roll-up Summary Fields**: 10/obj in all editions except Personal

30. A **sales team** is a set of users that normally work together on sales **opportunities**: account manager, sales representative, and pre-sales consultant.  
An **account team** work together on an **account**: executive sponsor, dedicated support representative, project manager.

31. **Console** is a tab that combines a **list view** and **related records** into **one screen** with different frames so that users have all the information they need when interacting with SF.

**Service Cloud console** displays **records** and **related items** as **tabs** on one screen.

32. **Organization-wide Default**: a **baseline** level of access for each object and enable you to **extend** that level of access using **hierarchies** or **sharing rules**.

**Separate Organization-wide defaults**: Summer 12, for internal and external users: default external access & default internal access, more restrictive

**Sharing rules**: represent the **exceptions** to your OWD. If OWD is Public Read/Write, sharing rules can't be defined.

**Map category groups of roles**: control access to data by mapping them to user roles.

**Queues**: help manage leads, cases, service contracts, and custom objects. Records remain in a queue until it is assigned to a user or taken by one member. Any queue member or users above them in the role hierarchy can take ownership of records in a queue.

**Teams**: accounts, opportunities, cases. Use teams to allow other users access to their records.

33. **Email Templates**:

- Text
- HTML with letterhead
- Custom HTML (without using a letterhead)
- Visualforce (allow for advanced merging with a recipient's data, the content of a template can contain information from multiple records) Max 1MB

**Cannot send a mass email using a Visualforce email template!**

Email templates must be both **public** and **active** in:

- Web-to-Lead
- Web-to-Case
- Email-to-Case
- Assignment rules
- Escalation rules
- Auto-response rules

34. Salesforce **Rule Order**: VAsAuWE

- a. **Validation** Rules
- b. **Assignment** Rules
- c. **Auto-response** Rules
- d. **Workflow** Rules (with immediate actions)
- e. **Escalation** Rules

35. **Validation Rules**:

- Verify that the data a user enters in a record meets the standards you specify before the user can **save** the record
- Value of "True" & "False", & Error Message
- **Error Message** display when rule return to **"True"** due to an **invalid** value
- In **Web-to-case**, validation rules are enforced but **no feedback to users**
- **Not** enforced in **lead conversion**
- Detail page of a custom activity field does not associated validation rules. Go to **Your Name | Setup | Customize | Activities | Task/Event Validation Rules**

36. **Auto-response Rules**:

- A set of conditions for sending automatic **email responses** to **lead/case** submissions based on the attributes of the submitted record
-



37. **Assignment Rules:**

- **Automate** your organization's lead generation and support processes
- Lead & Case Assignment rules
- For each rule type, **only one** rule can be in **effect** at any time
  - **15** max assignment rules in Enterprise, Unlimited, & Developer edition
- Do not **reassign** owner – when lead/case is updated

38. **Workflow Rule:**

- Criteria that determine when SF executes the workflow rule
- Immediate actions to take when the workflow rule executes
- Time-dependent actions
- **25** workflow rules per entity

**Workflow Actions:**

- Email Alerts
- Tasks
- Field Updates
- Outbound Messages

**Approval Processes:** an **automated** process your organization can use to **approve records** in SF.

**Approvers** must have the "**API Enabled**" system permission to approve or reject approval requests via **email**.

Only users with access to the approval record can see the approval request post.

39. **Escalation Rules**

- To escalate cases automatically if they are **not resolved** within a certain period of time
- **Only** run during the business hours with which they are associated

To create an **error-proof** rule, always create the **last** rule entry with **no criteria**. This rule entry will catch any cases that the previous rule entries did not assign.

Escalation action:

- **Age over** – no two escalation actions can have the same number
- Assign to – user & **queue** must have the **read** permission
- Notification

Each time you save a case or change the case owner, your escalation rules **re-evaluate** the case.

Triggered on the last modification will **not** be reset each time a user:

- Add an activity
- Sends an email from the case record
- Add a related comments to the case

40. In **Developer** Edition, you can **create** a **Managed package**.

A managed package is a collection of **application components** that are posted as a unit on **AppExchange**, and are associated with a namespace and License Management Organization. (Beta, Released, Installed)

Managed package can be **upgraded**.

41. **Forecasts Hierarchy**

- A nested, expandable list of forecasts users. It determines how forecasts roll up within the organization, and who can view and adjust them.
- Must be a forecast manager to adjust forecast. **Must be your manager can view and adjust your forecasts**. Your manager's manager can only view your forecasts.
- Can **display** forecasts in **any currency** active for your organization, but only **adjust** forecasts display currency is set to your organization's **corporate currency**.
- If **custom fiscal years** are enabled, then you can **not** use **Standard Forecasting**

42. **Currency:**

**Single currency organization:** administrators set the **currency locale**; users can set their individual language, locale, and time zone.

**Multiple currency organization:** administrator set the **corporate currency**; users can set their **individual currency**.

- The **corporate currency** is the currency on which all of your **conversion rates** are based.
- Deactivating a currency that is set as a user's personal currency automatically resets the user's currency to the corporate currency.
- Forecasting currency amounts automatically covert to user's personal currency
- Custom formula fields are not tied to any particular currency
- Workflow rules and approval processes use filters convert all currency to corporate currency

**Advanced Currency Management**

- If org uses advanced currency management, the **opportunity close date** determines which **conversion rate** to use when displaying currency amounts.
- **Dated exchange rates** are used for **opportunities**, opportunity products/product schedules, campaign opportunity fields, and related reports. **Not** used for

- **forecasting**, currency fields in other objects.
- Support two roll-up summary fields btw two advanced currency management objects. **Delete** any currency roll-up summary fields using **opportunities and accounts**/custom objects.
- **Cross-object formulas** always use the **static conversion rate** for currency conversion.
- Can **not** bind Visualforce pages that use **<apex: input Field>** or **<apex: output Field>** components.

**Language: single** language organization **cannot change** their language, although they can change their locale.

43. **Territory Management:**

- An **account sharing system** that grants access to accounts based on the characteristics of the accounts.
- Only affects accounts and the standard objects that have a master-detail relationship to accounts (e.g. **Opportunities**, but **not leads**)
- **Customizable forecasting** is the **prerequisite** in order to enable territory management

44. **Big Deal Alerts**

- One opportunity alert for your organization.
- Trigger probability and trigger amount in corporate currency – threshold settings (different currency will convert to corporate currency)
- An opportunity **alert** sends a notification the **first time** an opportunity reaches the threshold. **No trigger additional** probability subsequently goes higher.
- Already triggered an alert and fell below can trigger again.

45. **Formula fields** are **re-calculated** **every time** they are **seen**.

46. If you **delete** an **email** from a case and then **delete the case**, you will **not** be able to **retrieve** the **deleted email** from the Recycle Bin!

47. **Page Layouts & Field-level Security:**

- Control the layout and organization of buttons, fields, s-controls, Visualforce, custom links, and related lists. They also help determine which fields are visible, read only, and **required**.
- Use **field-level security** as the means to **restrict** users' access to fields, reduce the

- # of page layouts for you to maintain
- **Field-level security** settings **override** the visible and read-only settings on the page layout if the field-level security has a more restrictive setting than the page layout.
  - Field-level security overrides the search layout
  - Field-level security **doesn't prevent searching on the values in a field**. To set up your organization to prevent users from searching and retrieving records that match a value in a field hidden by field-level security, contact salesforce.com Customer Support.
  - To automatically add a field to all page layouts and make it visible and required everywhere **regardless** of field-level security, make it a **universally required field**.
  - **Validation rule error message** & **rollup summary** is **not** controlled by page layouts
  - **Roll-up summary** and **formula fields** are always **read-only** on detail pages and not available on edit pages.
48. **Opportunity**: the sales and pending deals that you want to track.
- **Any potential revenue-generating event** (i.e. sales deal)
49. The **dashboard snapshot** on the Home Page displays the **Complete Dashboard** set by the **User himself**
50. Though multiple campaigns can be influential, you can only **designate one campaign** as the **primary campaign source** on the opportunity
51. Customer Portal – provides an online support channel for your customers
- Customer portal users can **not** view the **tags section** of a page even it is included in a page layout
52. **Global Search**:
- Searches more record types and more field types
- Search Options**: restrict your search to the records you own, exact phrase searches, and to divisions
- Chatter feed searches aren't affected by your search scope; results include matches across all objects.

**Search Terms:** Separate **words** and may be found in **different** searchable fields within a record.

Wildcards and Operators:

- \* match one or more character
- ? match a single character
- AND, OR, AND NOT, (), ""

### Sidebar Search

**Search Options:** searches only a **subset** of records and fields, including name, phone, email, and standard address fields.

**Search Terms:** Searches are conducted as **a phrase search** and match terms in the **exact sequence** that they appear.

### Advanced Search

In sidebar – refine search result by searching **only items you own**

- When **Limit to items I own** is selected, the search results **don't** return **asset, idea, invoice, order, question, quote, reply, and user records** because these records don't have owners

Searching for an exact phrase

Searching within a division

Choosing which object to search

- When **all objects** are selected, the search results **don't** return **article, article management, content, document, product, and solution records**. You can search for these records on their respective tabs.

Tags are searchable from Standard Search component.

### 53. Sidebar:

Left side of most SF pages

- **Search**
- Google Talk gadget
- Tags link & recent tags drop-down list
- Division
- Create new
- Calendar shortcut
- **Recent items**
- Messages and alerts
- Custom links
- Recycle Bin shortcut

Call Center users **won't** see **incoming calls** if they **collapse** the sidebar!

54. **Tags** are **words** or **short phrases** that users can **associate** with most SF.com **records** to describe and organize their data in a **personalized** way.
55. When a user clicks on the **Create New Apps** option present in the list of Apps section, user is taken to **developer.force.com** page.
56. **Packages** are a collection of **Force.com components** and **applications** that are made available to other **organizations** through the AppExchange.
57. You can **not** set the tab as a **landing tab** while **creating the tab** for the object.
58. **Criteria-based sharing rules:**  
Determine who to share records with based on **file values in records**.
- i.e. shares all job applications in which the Department field is set to "IT" with all IT managers in your organization
  - **Used for automatically opening records by an administrator when they meet a data trigger point.**
  - A role or territory hierarchy still allows users higher in the hierarchy to access the records
  - Metadata API can create criteria-based sharing rules
  - **Can't** include high-volume portal users
  - for accounts, opportunities, cases, contacts, leads, campaigns, and custom objects
  - up to **50** per object
59. **Feeds:**  
Chatter feeds show you posts and comments you and other people make, as well as record updates across your Salesforce organization.
- **Insert & Delete** are allowed while writing a **trigger** on **feeds item** and **feed Comment object**.
60. **Inline Editing**  
If both inline editing and enhanced lists are enabled, you can edit records **directly** in **a list**.
- You can **not** edit multiple product records at once; they must be edited one at a

time.

- Inline editing is **available** in **visual force pages**
- Updating the content in printable lists views
- Changing field values on the records detail page

61. **Field Sets:**

A field set is a **grouping** of fields.

- You could have a field set that contains fields describing a user's first name, middle name, last name, and business title.
- Click **Your Name | Setup | Customize**, select the appropriate object from the Customize menu, and click **Field Sets**.
- Works on both **Standard** and **Custom** Objects

62. **SF CRM Content can include all file types!**

63. **Parallel approval routing:** the ability to send approval requests to **multiple approvers** in a single step

64. Which of the following are setting options for the User Interface?

0. **Enable Collapsible Sections**
1. **Show Quick Create**
2. **Show customer Sidebar Components on All Pages**
3. Transfer all Open Opportunities
4. **Enable Drag-and-drop scheduling on List Views**

65. SF archives older activities according to:

**Events** with a due date greater than 365 days old

**Closed tasks** with a due date greater than 365 days old

**Closed tasks without a due date** that were **created** more than 365 days ago

66.  $IF(ISPICKVAL(picklist\_field)) = CASE(picklist\_field)$

67. **Max 1000** records to be **printed** in the Printable View of a **list view**.

68. Custom object reports are **not accessible** when you add a custom object tab; you have to create a custom report type first.

69. System administrators have **Report Builder** permission by **default**, but **not** report wizard.

70. The **SF Console** is an example of **UI**.

71. Customizing User Interface Settings:

**Enhanced Profile Management:**

- Provides a streamlined experience for managing profiles. With it, you can easily navigate, search, and modify settings for a profile.
- **200 profiles** can load in a single list view with Enhanced Profile management enabled

**Hover Detail:**

- Display an interactive overlay containing detailed information about a record when users hover the mouse over a link to that record in the Recent Items list on the sidebar or in a lookup field on a record detail page

**Inline Editing**

**Enhanced List**

72. Capability of the new Service Cloud console:

- provides data visibility by combining **a list view** and **related records** on one screen
- allows agents to view **key record information** in the **highlights panel**
- allows agents to **take notes** in an interaction **log** while in a call

73. **Locale settings** affect the **delimiter** of your **exported CSV file**

74. **Case:**

- A description of a customer's feedback, problem, or question. Use cases to track and solve your customers' issues.

**Cases can be crated from:**

Web-to-Case

Email-to-Case



## On-Demand email-to-Case

- Connect for Outlook

### 75. **Cloud Scheduler:**

- Cloud Scheduler is now enabled by default for all organizations
- You can automatically see the New Meeting Request button on all eligible contact, lead, and personal account detail pages
- Administrators can add or remove the New Meeting Request button on multiple page layouts using the new Cloud Scheduler quick setup method

### 76. **Service Cloud 2** helps you manage the complete lifecycle of customer **service**, from logging cases to suggesting and delivering solutions across multiple channels, including **Web self-service** and **live agent support**

### 77. **Sales Cloud 2:**

Accounts

Contacts

Marketing & Leads

Content Library

Opportunities and Quotes

**No Case/Solution!**

### 78. What can an administrator customize for the Service Cloud console?

0. **Whether the record opens as a primary tab or sub tab**
1. **The fields displayed in the highlights panel**
2. The interaction log fields displayed for objects without an Activity History related list
3. Whether the Softphone displays in the footer or sidebar
4. **The objects displayed in the navigation tab**

### 79. When creating a **drill-to-detail dashboard**, the source report must be **grouped** by **record name**, **record owner**, or **feed post**.

80. Identify the true statements about the workflow approval process:
- A. While a record is submitted for approval the Admin can edit the record
  - B. You can forward an email approval request to another email address
  - C. The approvers delegate can also approve a request
  - D. Approvers can view an approval request from their home page
  - E. Approvers can only access an approval page from the application
81. Mini page layouts inherit record type and profile associations, related lists, fields, and field access settings from their associated page layout.
82. What happens when an email is sent to a customer from a case?
- A. Case hierarchy is reset.
  - B. Case escalation is reset.
  - C. Case escalation rules are deleted.
  - D. Case assignments rules are deleted.
83. In the case Team list, users can not view the case details and related lists depending on their rights.
84. If you have a dashboard on your home page, that dashboard will not automatically refresh every time you open Salesforce.
85. User can not assign a status to their own ideas
86. How can you ensure that a value is entered in a field?
- A. By applying field-level security
  - B. By setting the property in the page layout
  - C. By creating a lookup field
  - D. By defining a Picklist
87. Your co-worker Bob needs to convert his lead in Salesforce. What should he do first?  
Check for duplicates.

88. Which of the following tasks does **inline editing support**?
- A. **Changing field values on the records detail page**
  - B. Modifying content of related lists
  - C. Modifying values of calculated fields
  - D. **Updating the content in printable lists views**
  - E. Modifying the values of special fields
89. Identify the dashboard components from the given list:
- A. Dates
  - B. **Tables**
  - C. **Gauge**
  - D. Filters
  - E. Summary
  - F. Matrix
90. Identify the features of Salesforce **Service** and **Support**:
- A. Self-Registration
  - B. **Track my cases**
  - C. **View Suggested Solutions**
  - D. Salesforce Ideas
  - E. **Log a Case**
  - F. **View Comments**
91. On which **Contacts Related List** does the **Request Update button** appear?
- A. Contacts
  - B. **Activity History** (Correct Answer)
  - C. Email
  - D. Open Activities
92. What are the characteristics of the cloud computing model?
- A. Runs on your own servers
  - B. **Pay-as-you-go**
  - C. **Automatic upgrades**
  - D. Upfront capital expense
  - E. **Real-time**
  - F. **Faster**
93. Master and Parent records should be loaded **first** so that Detail and Child records can be mapped to the appropriate Master/parent record ID.

Detail/Child records can be mapped using the Parent record ID or an External ID

94. Record is a collection of fields related to a specific item in SF.
95. You can use the Data Loader to mass delete attachments!
96. Custom formatting can be applied to standard auto-number fields
97. Identify the true statements about workflow approval process:
- A. When a record is submitted for approval, the Administrator can edit the record.
  - B. You can forward an email approval request to another email address.
  - C. The approver's delegate can also approve a request. (Missed)
  - D. Approvers can view an approval request from their homepage (Your Answer)
  - E. Approvers can only access an approval page from within the application
98. Which statement about the Status field is accurate?
- A. Only profiles that have the "Edit" permission on the ideas object can assign status.
  - B. Only profiles with the field level security of Read-only or Visible can view the Status field. (Missed)
  - C. the Status field must be enabled on the Field Layout for ideas. (Missed)
  - D. Both ideas and Answers communities can use the Status field. (Your answer)
  - E. the Status field is a multi-select Picklist.
99. What types of briefcase settings are available at the user level in the Salesforce?
- A. Manually selected (Your Answer)
  - B. Opportunity-based Briefcase (Your Answer)
  - C. Activity-based Briefcase (Your Answer)

D. All my accounts

100. The Mass Delete feature does not include an automatic backup step!

101. With Customizable Forecasting you can forecast any of the following data except:

A. Amount

B. Quantity

C. Units of Product Family

D. Units of Individual Products

102. Chatter is a SF application tool that enables instant collaboration across your company.

103. VLOOKUP() can be used to validate data against an existing table

104. Cases are related to accounts & contacts.

105. In SF, Data Storage includes everything except Attachments, Documents, and SF Content Objects.

106. Trusted IP range: are issued to identify regular SF users. Include IP addresses that are used in conjunction with a browser cookie.

107. Excel is an unsupported tool

108. Purpose for Profile:

Determine what users can do with the records they can access

Determine what users can see in the UI

Determine what functionality users can access

109. Your **internal solution knowledgebase** can be setup as a self-service portal allowing your customers to help themselves.

110. The data loader uses **SOQL** to construct queries.

111. **A custom report** – a report that we can edit and delete as long as we created it or have the rights

**A standard report** – the **out-of-box** reports that come with SF.

112. Cases can originate from: an email, your company's customer-facing website, someone else in your company, and a phone call

113. Data cleansing is the process of: creating format consistency and removing bad data.

114. Recent items hovers & Lookup hovers use mini-page layouts

115. **Record Locking** is a process of preventing users from editing a record regardless of field level security / sharing settings

116. **Mobile Lite** – a free, restricted version of Salesforce Mobile that is available to any Salesforce user who **doesn't** have a mobile license.

User can **view, create, edit, and delete** accounts, assets, contacts, leads, opportunities, events, tasks, cases, and solutions. They also have access to their **dashboards**.

- Support fewer standard objects
- Doesn't provide support for custom objects
- Doesn't all ADM to customize or crate mobile configurations
- Not supported for partner portal users

117.